



Fort Meade Flying Activity

7540 General Aviation Drive
Fort Meade, MD 20755

Comm: (410) 672-0080 FAX: (410) 672-0942

Pilot Information File

PIF #: 2010-12

PIF Date: 13-Dec-2010

Subject: FMFA Flight Plan Procedures

PIF 2010-12 FMFA Flight Plan Procedures

1. All flights in FMFA aircraft must be represented by a flight plan on the spike in the operations room. These flight plans must include:

- a. date(s) of flight
- b. name of clearing authority if pilot has less than 200 hours total time
- c. pilot's name and telephone number (cell preferred)
- d. complete route of flight, beginning and ending at FME, and including destination and turning points.
- e. If remaining overnight at the destination, provide a contact telephone number at the destination.

2. The purpose of this internal flight plan is to inform FMFA management of the whereabouts and movements of FMFA aircraft. The pilot is also responsible for filing appropriate SFRA and SAR flight plans with FSS as required by FAR Part 93, subpart V, and the FMFA Operations Manual, Section 2-14.

3. Any flight plan file with FSS must include the pilot's phone number (cell preferred) in Block 14. Should there be a problem with a flight plan, FSS will be able to contact the pilot.

---end of PIF---